

The Structure of the Governing Board

As per our Instrument of Governance. The name of the governing body is, 'The Governing Body of Kennel Lane School'.

The governing body shall consist of:

- a. Two parent governors
- b. One LA governor
- c. One staff governor
- d. One head-teacher
- e. Six co-opted governors

Total number of governors is: 11

Specific Governor Duties

- The Chair of Governors, appointed in September 2017 is Peter Floyd.
- The Vice Chair of Governors, appointed in September 2016 is Beverley Mitchell-Wright.

Other Governors have specific responsibilities:

- Careers – Beverley Mitchell-Wright & Gaynor Higgins
- Development – Beverley Mitchell-Wright & Stuart McCann
- Pupil Premium – Martin Gocke
- Safeguarding – Peter Floyd
- Special Educational Needs Governor – Johann Diaz

Conducting our business

The Governing Body meets frequently throughout the year. At its first meeting in the academic year the Full Governing Body reaffirms its *Terms of Reference and Code of Conduct*.

In addition to the Full Governing Body we have three sub-committees. Each sub-committee agrees its Terms of Reference with the full Governing Body and appoints its own Chair.

There is an annual meeting schedule for the current school year.

The Governing Body occasionally convenes short term working groups to focus on particular aspects of its responsibilities.

The three sub-committees of the Governing Body are:

<i>Finance and Site</i>	Chair: Anne Shillcock
<i>Quality of Education</i>	Chair: Martin Gocke
<i>Staffing</i>	Chair: Beverley Mitchell-Wright

Quorum – Taken from the ‘Terms of reference & Code of Conduct of the Governing Body of Kennel Lane School’

‘For meetings of the Full Governing Body the quorum will be one half, rounded up to a whole number, of the complete membership of the Governing Body, excluding any vacancies.

The quorum for a Committee will be three Governors two of whom are members of the Committee.

‘A meeting may be held if it is inquorate but no votes can be taken or decisions made. If during the course of a meeting it becomes inquorate, no further decisions can be made.’

Alternative participation & voting – Taken from the ‘Terms of reference & Code of Conduct of the Governing Body of Kennel Lane School’

‘The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013 extend to all schools the freedom to agree alternative participation and voting arrangements for Full Governing Body meetings, such as telephone or video conferencing. This means Governors can decide to permit members of the Governing Body to participate in Governing Body meetings not by just being physically present, but also by utilising technology and any other means that the Governing Body agrees are acceptable.’